

UK Association of Letting Agents Ltd

Notice is hereby given of the Annual General Meeting to be held on
Tuesday 13th December 2016 at 3.15pm
at The Cutting Room, 2nd Floor, Skyline House, 200 Union St, London SE1 0LX

AGENDA

- Item 1** To consider and approve the Minutes of last year's AGM
- Item 2** To consider and adopt the Company's Annual Report and Accounts for the period ended 31 March 2016.
- Item 3** To re-appoint Lescott Courts Ltd as reporting accountants of the Company until the next Annual General meeting at a fee to be agreed with the Board of Directors.
- Item 4** **SPECIAL RESOLUTION** : to adopt revised Articles of Association**
- Item 5** Any other Business (please notify the under-signed with any issues you intend to raise by 1.30pm on 13th December 2016)

By order of the Board, dated 1st September 2016.

Patrick Jacobs

Company Secretary

Registered Office: Skyline House -2nd Floor, 200 Union St, London SE1 0LX

VOTE PLEASE!

If you cannot attend, please vote by completing a Proxy Form or vote on line : see back page

3pm Registration
3:15pm Annual General Meeting [full agenda appears below]
3.45pm Meeting closes.

To ATTEND the AGM please book at <http://www.nlabookings.co.uk/frame.php?id=29>

There is no charge for attendance.

If you have any questions or proposals, please write them clearly on a slip of paper, with your name on it, and pass to the Company Secretary on arrival at the Registration Desk or submit in advance to patrick.jacobs@ukala.org.uk